

Government of Jammu and Kashmir
Office of the Chief Executive Officer/Secretary

J&K Building and other Construction Workers Welfare Board,
12- Sonawar Bagh, Behind Cantonment, Shopping Complex, National Highway Srinagar J&K (summer).
H.No. 331 Gool House Near Dreamland School Lakermadi Road Janipur Jammu. (Winter)
(www.jkbocw.gov.in)

No. : CEO/J&K/BCB/018/7221-44

Dated: 30-11-2018


Circular

Subject: Submission of detailed accounts along with the Utilization Certificate for 2nd Quarter of Financial year 2018-19 (July to September).

All Assistant Labour Commissioner are intimated through this circular that, they must submit the utilization certificate for the 2nd quarter of financial year 2018-19 by or before 5th of Dec, 2018. They shall also submit the details of the Monthly Contribution and Cess amount deposited in the CEO/Secretary Office during the 2nd Quarter of financial year 2018-19 as per the format enclosed. Further, they also directed to submit the detailed information of all beneficiaries whose amount released for assistance as per annexure "D" along with invoices.

Matter be treated as most urgent.

Encl: Annexure "A", "B", "C" & "D"


CEO/Secretary,
J&K Building and Other Construction.
Workers Welfare Board

Copy to:-

1. Commissioner/ Secretary to Government Labour & Employment Department, Civil Secretariat, Srinagar for information.
2. OSD to Advisor (G) to Hon'ble Governor, Labour & Employment Department, Civil Secretariat Srinagar for information of Hon'ble Advisor (G) (Chairman J&K BOCWWB).
3. Assistant Labour Commissioners all for compliance.

Annexure - A
Details of Expenditure on a/c of Welfare Scheme during 2nd Quarter (1st July, 2018 to 30th Sep, 2018) F/Y 2018-19

S. No	Name of Scheme	Male		Female		Grand Total	
		01	02	03	04	(1+3)	(2+4)
		Amount disbursed during the 1 st Quarter (1 st April to 30 th June, 2018) of FY 2018-19	No. of Beneficiaries covered during the 1 st Quarter (1 st April to 30 th June, 2018) of FY 2018-19	Amount disbursed during the 2 nd Quarter (1 st July to 30 th Sept, 2018) of FY 2018-19	No. of Beneficiaries covered during the 2 nd Quarter (1 st July to 30 th Sep, 2018) of FY 2018-19	Total amount disbursed upto 2 nd quarter (1 st April to 30 th Sep, 2018) of FY 2018-19	Total No. of Beneficiaries covered upto 2 nd quarter (1 st April to 30 th Sep,, 2018) of FY 2018-19
01	Education						
	Class 1 st to 5 th						
	Class 6 th to 8 th						
	Class 9 th to 10 th						
	Class 11 th to 12 th						
	Under Graduate (Degree Courses)						
	Post Graduate (Degree Courses)						
	Diploma Courses (Three Years) (Engineering, Management etc)						
	Diploma Courses (one year) (ITI, Paramedical, Nursing etc)						
	Professional Degree Courses						
	Total Education Assistance						
02	Marriage Assistance						
03	Injury/Illness/Disability						
04	Major ailment /Med. Assistance						
05	Death						
06	Funeral						
07	Maternity						
	Grand Total						

(Seal and Signature)

Annexure - C

OFFICE OF THE ASSISTANT LABOUR COMMISSIONER _____

Subject: - Details of Cess Collected, Monthly Contribution, Regd. Fee and Pass Book Fee deposited in the 2nd Quarter (1st July, 2018 to 30th September, 2018) of financial year 2018-19.

S. No.	Regd. Fee	Monthly Contribution Fee	Passbook Fee	Total Amount deposited in the office of CEO/Secretary (02+03+04)	Date of Amount Deposited and Receipt No.	Detail of Cess Collected during the 2 nd Quarter (1st July, 2018 to 30th September, 2018) FY 2018-19	Amount of Cess Deposited to the Board during the 2 nd Quarter (1st July, 2018 to 30th September, 2018) of FY 2018-19	Date of Cess Amount Deposited and Receipt No
01	02	03	04	05	06	09	10	11

(Seal and Signature)
Assistant Labour Commissioner

Annexure B

Name of the Districts _____

I. Administrative Expenditure: -

Expenditure made on A/c of Administrative Expenses during 2 nd Quarter (1st July, 2018 to 30th September, 2018) FY 2018-19				
S. No.	Particulars	Expenditure made during 1 st Quarter (1 st April to 30 th June, 2018) (in ₹)	Expenditure made during 2 nd Quarter (1st July, 2018 to 30th September, 2018) (in ₹)	Total Expenditure made upto 2 nd Quarter (1st April, 2018 to 30th September, 2018) (in ₹)
1	Office Expenses			
2	Stationary			
3	Publicity and Awareness			
4	Hiring of Vehicle/ POL			
5	Furniture and Fixture			
6	Travelling Allowance			
7	Rent, Rate and Taxes			
8	Wages			
10	Legal Charges			
11.	Telephone Expenses			
12.	Electricity Charges			
B.	Total Adm Expenditure			

(Seal & Signature)
Assistant Labour Commissioner

Annexure D

Detailed information of beneficiaries of 2nd quarter whose amount released for assistance

S.No	Regd. No.	Name	Parentage	Account No.	Amount Released
1					
2					
.					
Total					
2) Disability Assistance					
1					
2					
.					
Total					
3) Death/Funeral					
1					
2					
.					
Total					
4) Chronic Disease/Medical Assistance					
1					
2					
.					
Total					