

Government of Jammu and Kashmir

Office of the Chief Executive Officer/Secretary

J&K Building and other Construction Workers Welfare Board,  
12-Sopawar Bagh Behind Cantonment Shopping Complex near J&K Bank Sonawar Srinagar  
H.No. 331 Gool House Near Dream Land School Laker Mandi Road Janipur Jammu.  
(www.jkbocwwb.org)

**Sub:** Minutes of meeting of J&K Building and Other Construction Workers Welfare Board held on 24-03-2016 at 11:00 AM under the Chairmanship of Sh. Khurshid Ahmed Ganai, IAS(Retd.) Advisor to Hon'ble Governor in his office chambers at Civil Secretariat, Jammu.

**List of participants**

S.No.	Name of the Officer/Member	Designation
01	Mrs Nirmal Sharma, IAS	Secretary to Govt., L&E
02	Smt Vipra Bhal, IAS	Labour Commissioner J&K Govt.,
03	Er, Asgar Ali Majaz	Secretary Technical PDD J&K
04	Sh. Alook Mangi	Chief Engineer R&B Jammu
05	Sh I.A. Wani	Director Budget Finance Department
06	Sh Achal Sheeti	Additional Secretary Law
07	Sh. Gulzar Ahmad, KAS	Additional Secretary Tourism
08	Smt Anu Radha Rani	Special Secretary H&UDD
09	Sh Pritam Lal	Additional Secretary Social Welfare
10	Syed Muried Hussain Shah, KAS	CEO/Secretary J&K BOCWWB

Director Finance, Labour and Employment, Additional Secretary Labour & Employment were also present in the meeting.

1. Confirmation of the minutes of meeting held on 13.10.2015 in Committee Room 4th Floor Civil Secretariat, Srinagar.

The minutes of the meeting held on 13.10.2015 under the chairmanship of Hon'ble minister for Finance, Labour & Employment & Culture were confirmed with the following observations:-

- 3.04.2016
- i. That the recommendations of the sub-committee headed by Shri B. R. Sharma, IAS, the then principal Secretary to Government, Planning and Development department, Government of Jammu Kashmir need to be reconsidered for implementation in full including the recommendation for creation of 22 District Executive Officers @ one District Executive Officer for each district. This was felt necessary in view of substantial increase in the collection of Cess and disbursement of amount under various social security schemes of the Board.
  - ii. It was also felt that workable schemes may be prepared for skill development of the eligible beneficiaries, so that the amount earmarked for skill development is spent productively and usefully for the benefit of eligible target group.
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- iii. As far as the IT enabled services and e-governance is concerned, it was felt that a committee headed by the Labour Commissioner and comprising of a few experts as members may be constituted with the approval of Chairman for formulation of the proposals and implementation thereof.
- iv. It was also felt that the IEC (Information Education & Communication) Work of the Board needs to be handled professionally to ensure that information about the schemes and the working of the Board is disseminated among the target groups in the State.

The Board subsequently took up for discussion all the new points included in the agenda for the meeting on 24-03-2016.

2. Budget proposal for the financial year 2016-17

After threadbare discussion the Budget of the Board for the financial year 2016-17 was with necessary changes.  
The Board did not approve the construction of office building; therefore, no provision was kept in the budget.

Unit of appropriation	Proposal for 2016-2017		
	CEO Office (In Lacs)	ALC's Districts Offices (In Lacs)	Total (In Lacs)
Salary	55.00	00.00	55.00
Travelling Expenses	08.00	07.00	15.00
Telephone Expenses	01.00	02.00	03.00
Office Expenses	07.00	10.00	17.00
Electricity Charges	02.00	00.00	02.00
R.R.T	09.00	05.00	14.00
Books and Periodicals	00.15	00.00	0.15
P.O.L/ Maintenance of Vehicle	10.00	00.00	10.00
Wages	60.00	00.00	60.00
Furniture and Furnishing	03.50	06.50	10.00
Publicity and Awareness	75.00	05.00	80.00
Purchase of Computer	01.50	00.00	01.50
Stationery and Printing	05.00	0.00	05.00
Website Charges	00.45	00.00	0.45
Hiring of Vehicle	00.00	22.00	22.00
Legal Charges	00.50	00.00	0.50
Purchase of electric Generator & online Ups	05.00	00.00	05.00
Maintenance/ Repairing of Machinery and Equipments	02.00	03.00	05.00
Purchase of Vehicle	0.00	0.00	0.00
<b>Total</b>	<b>245.10</b>	<b>60.50</b>	<b>305.60</b>

## Part-B

### Budget for the Welfare Schemes of the Board

Unit of Appropriation	Proposed target for the Financial year 2016-17 (Rs in Lacs)
Education Assistance	4500.00
Marriage Assistance	2500.00
Death Compensation	0500.00
Funereal Assistance	0010.00
Chronic Disease Assistance	0300.00
Disability Assistance	0100.00
Maternity Assistance	0010.00
Skill Development	1000.00
AAM Aadmi Bima Yojna	300.00
<b>Total Assistance</b>	<b>9220.00</b>
<b>Grand Total (A+B)</b>	<b>9525.60</b>

3. Delegation of powers under section 56 of BOCW(RE&CS) Act 1996 for sanction and disbursement of cases on account of welfare schemes of J&K Building and Other Construction Workers Welfare Board: -

After threadbare discussion on the subject of delegation of powers to the CEO/Secretary and Assistant Labour Commissioner's at district level, the following frame work for delegation of powers were approved so as to expedite the speed of disposal and disbursment.

Name of the Scheme	Name of the Officer authorized to receive the application	Sanctioning Officer	Disbursing Officer
Education Assistance upto or below Rs. 15000/ in each case	ALC on prescribed format.	ALC after proper verification.	ALC
Education Assistance above Rs. 15000/ in each case upto Rs. 50,000.	ALC on printed form supplied by the Board.	CEO/Secretary on the recommendations of ALC after proper verification	ALC
Marriage Assistance	ALC on printed form supplied by the Board.	CEO/Secretary on the recommendations of ALC after proper verification	ALC
Ex-gratia (Death Assistance)	ALC on printed form supplied by the Board.	CEO/Secretary on the recommendation of ALC after proper verification	ALC
Permanent disability, life consuming disease/major diseases above Rs. 50,000	ALC on printed form supplied by the Board.	CEO/Secretary after verification and recommendation of ALC and with prior approval of the Hon,ble Chairman	ALC

It was also decided that CEO/Secretary shall sanction all the genuine pending cases lying in his office upto 28-02-2016 on account of Ex-gratia for death cases. However, assistance for treatment of life consuming diseases shall be submitted to the chairman of the Board Hon'ble Minister for approval.

4. **B Creation of additional staff:** -

Point for creation of staff was already addressed while discussing the minutes of meeting of 13-10-2015 and it was suggested that recommendation of Shri B. R. Sharma committee may be implemented in full with following additional recommendations:-

- a. That the staff may be hired on outsourcing basis.
- b. That the Accounting staff may be strengthened in the Board office as well as at the district level in view of substantial increase in the collection of Cess and disbursement on account of welfare schemes.

It was also decided that the Accounts wing in the Board office shall be headed by a Chief Accounts Officer assisted by one Accounts Officer, two Accountants and two Accounts Assistants. Similarly, at the district level the Accounting Staff may be Strengthened by the creation of the post of Assistant Accounts Officer with One Accountant and one Accounts Assistant.

4B **Building for office:** -

The Proposal was not approved.

5. **Implementation of Aam Aadmi Bima Yojna (AABY):** -

It was decided that in view of multiplicity of insurance schemes already in place and avoid to any duplication, the CEO/Secretary shall further examine the implementation of Aam Aadmi Bima Yojna Scheme, and come up with a concrete proposal before the Chairman.

6. **E-governance (online registration/e-payment):** -

It was decided that a small committee headed by the Labour Commissioner will decide the implementation of the programme for e-governance (online registration/e-payment). The Committee among other things shall ensure that the office of CEO/Secretary and the offices at the district level invariably follow all the codal provisions and financial rules while simultaneously facilitating the working of the Board through e-governance measures and IT enabled services. The Government order for constitution of committee shall be issued by the Administrative Department of the Labour & Employment.


Enhancement of the wages of D.E.O's/Tally operator and driver: -

After threadbare discussion, the wages of Data Entry operators/Tally Operator and drivers were enhanced with effect from 01-04-16 as per the rates given under:-

S. NO.	Name of the post	Existing wages per month	Enhanced amount per month	New wage/rate per month
01	Data Entry Operator/Tally Operator	7500/-	2000/-	9500/-
02	Driver	7500/-	1500/-	9000/-

The meeting ended with a vote of thanks to the Chair.

No: CEO/J&K/BCB/016/226-238  
Dated: 27.04.2016

  
 Syed Muried Hussain Shah, KAS  
 CEO/Secretary  
 Building and Other Construction  
 Workers Welfare Board

27.04.2016

Copy to: -

1. Ministry of Labour & Employment, Govt. of India, New Delhi.
2. Director General (Welfare Commissioner) Ministry of Labour and Employment, Mansing Road, New Delhi.
3. Commissioner/ Secretary to Govt. Finance Department, Civil Secretariat, J&K.
4. Secretary to Govt. Labour & Employment Civil Secretariat Jammu and Kashmir.
5. Labour Commissioner, Jammu and Kashmir Govt. Srinagar.
6. Secretary Technical PDD Civil Secretariat.
7. Spl. Secretary H&UDD Civil Secretariat.
8. Chief Engineer R&B Jammu.
9. Director Budget (Finance) Civil Secretariat J&K Govt.
10. OSD with Hon'ble Minister for Labour & Employment for information
11. Additional Secretary Law Civil Secretariat J&K Govt.
12. Additional Secretary Tourism Civil Secretariat J&K Govt.
13. Additional Secretary Social Welfare Department Civil Secretariat J&K Govt.
14. Stock file.
15. Minutes file.